

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
 Tornado Drill (2 required)
 Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Ravenna HS

Date of Drill: 5-3-22 Time drill was held: 7:56 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 47 seconds

Total Participants: 302

Remarks: 1 sub in the building.
4 outside guests.

This report is for emergency drill # 2 for school year 21/22.

Name of person conducting drill: Justin Wilson

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Brian Zilka, Maintenance Supervisor

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____